



## SOP FOR POST-GRADUATE PROGRAM IN PROJECT MANAGEMENT

Turbocharging a business calls for assiduous application of one's intuitive sense, incisive analysis of prevailing and upcoming challenges and preparation of proactive risk mitigation techniques. Relying on one's sense and intuitions solely to steer a project is no longer capable of sustaining a profitable business. To prevent a project from sinking into abyss, a prudent manager needs to enhance herself with germane, contemporary and proven skills.

The foundation of a rewarding future is laid in the formative years of a person. This statement holds special significance for me as my teachers had been instrumental in embedding in me values like innovative attitude, boldness to take on any challenge head on, persevere doggedly till the goal is accomplished, and never to be daunted by unfavorable circumstances. Incidentally, my secondary level schooling took place at 'Standard Engling School, Bengaluru' and subsequently Pre-University in PCME at 'MES Main University, Bengaluru'; each institute having a distinctive presence in Indian educational landscape. In 2012, I took admission in Bachelor of Engineering in Construction Technology and Management at the renowned Acharya Institute of Technology, Bengaluru. I had always fared consistently well in all my academic pursuits, however my performance reached its culmination point in the two concluding semesters of engineering. My first exposure to professional world happened in 7th semester when I got internship opportunity at DS MAX Construction Pvt Ltd in O14. In the 8th semester, Suvilas Construction Pvt Ltd was the venue of my co-op experience for execution of final project. I have also developed proficiency in ArchiCad, 3D Modeling, SAP, SFDC and B1.Net-Smart Procurement. On the business front, I am skilled in planning, scheduling, Total Quality Management, Strategy Execution and Event Management.

On the personal front, I am a jovial person with an adaptable and accommodating nature. I believe in making other around me be at ease so that they can be optimally productive. This attribute has bestowed on me leadership, organizational, and risk taking capabilities. My father runs the business of land development and plot selling in collaborative mode. My mother is a virtuous housewife and has been instrumental in our all-round development. I have two married sisters who are settled in Bangalore. I am the first among my siblings to plan an overseas study trip with the explicit aim of taking our business to newer heights of success.

After completion of my B.Tech. in 2015, I chose to garner some professional experience to acquire undiluted and unqualified feel of the prevailing business scenario in India. This, in my opinion, would acquaint me with winning strategies and best practices needed to drive a business successfully. Project Management is a specialized domain wherein roles of Executive Assistant (EA), Secretary, C-Level Office Administrator count in building entrepreneurial experience. While at Suvilas, I had gained insights into specifications of structural design drawings for building projects, quality of bar bending schedule, reporting defects during execution of project, and 3D modeling. In September 2015, I joined CMRS Group in the capacity of EA to CEO wherein I was responsible for managing offline marketing activities, creating and reviewing advertising campaigns, designing social media engagement techniques, keeping track of inside sales activities for lead generation and customer acquisition, and assisting CEO to facilitate efficient business process handling. CMRS's start-up educational venture 'Science Inbox and Modelshop.in' saw me managing e-commerce activities, product sourcing, developing long lasting business relations with primary vendors and outsourced partners, liaising with legal team, redressing customer complaints, and facilitating event management. I was fortunate enough to have received unadulterated support from my Sr. Vice President who would assign me with critical tasks needed to build acumen for future career growth. I am a multi-tasking person who can meticulously schedule tasks and endure pressure. My professional background is associated in spirit with the project management study that I purport to undertake. In October 2016, the company shifted its headquarters and I had to switch loyalty to stay within Bengaluru. As Secretary to Brigade Group's Sr. VP, Sales and Marketing, I got the valuable experience of working in business software like SAP, SFDC, and B1.Net. I became conversant with the process of tracking, coordinating and updating project information and handle strategic process demands of Sr. VP.

One Year Post-Graduate program in Project Management would equip me with skills, insights and pragmatic perspectives needed to comprehensively and expeditiously manage all aspects of a project in adherence to organization goal without being adversely impacted by economic volatilities and stiff competition. The course addresses the increasing complexity of today's business environment and focuses on essential business basics that yield desired results in global landscape. The course content particularly Agile Project Management and Lean Six Sigma is in alignment with the dictates of Project Management Body of Knowledge as defined by the Project Management Institute (PMI), the global industry organization association. The degree awarded would be globally recognized.

Fleming College has state of the art pedagogic infrastructure, optimal professor to student ratio in each class, provision for excellent co-op opportunities, guest lectures by eminent industrialists, managed learning through e-portal, discussion boards and moderated debates. The college has accreditation from PMI and has been accorded the status of Registered Education Provider, the hallmark corroborating its stellar course content, instructor qualification, and instructional design.

The course would be funded by my parents and through savings accrued by me over two years of professional life. The fee is competitive and affordable as the project duration is one year. Any last minute shortfall would be made good through adequate educational loan from nationalized bank.

After completion of the course, I intend to spend 6-8 months in Canada to appraise the efficacy of skills acquired by me (as long as the validity of work permit visa issued to students completing their post-graduation in Canada allows). I want to affirm my adaptability to diverse and global working cultures and operating environments. After that, I would return back to India and take my home bred business to newer heights of professional success and then eventually get married to lead conjugal and corporate lives concurrently.